

<b>Position title</b>	<b>Senior Family Violence Support Practitioner</b>	<b>Cost code</b>	HFV02
<b>Position holder</b>	Vacant		
<b>Program</b>	Healthy Lifestyles		
<b>Funded by</b>	Department of Health and Human Services		
<b>Based at location</b>	Stawell		
<b>Responsible to</b>	<ul style="list-style-type: none"> <li>• Healthy Relationships Program Leader</li> <li>• Manager Healthy Lifestyles</li> <li>• General Manager People and Community Support</li> <li>• Chief Executive Officer</li> </ul>		
<b>Direct reports</b>	<ul style="list-style-type: none"> <li>• Program Leader Healthy Relationships</li> </ul>		
<b>Award</b>	Community Health Centre (Stand Alone Services) Social And Community Service Employees Multi Enterprise Agreement 2017		
<b>Classification</b>	Welfare Worker Level 4 Class II Pay Point 1 Year 1		
<b>Hourly rate</b>	\$35.02	<b>Annual</b>	\$69,199
<b>Status</b>	Full time		
<b>Hours per week</b>	38 hours – 1.0 FTE		
<b>PD last updated</b>	August 2019		

### Position summary

Covering the Central Grampians and Wimmera area, the Senior Family Violence Support Practitioner position responsibility is to effectively assist women and women with children who are experiencing family violence, including those involved with Risk Assessment Management Panels (RAMP) to achieve self-reliance and independence.

The objective of the position is to achieve, through the provision of intensive case management support and related assistance, the maximum possible degree of self-reliance, empowerment and independence for victim survivors who have experienced family violence or are at risk of being unsafe in the family environment.

The position will provide information and / or referrals to other service providers as relevant and appropriate.

### Key responsibilities

1. Provide client focussed assistance to women and their children experiencing family violence, including women and children who are no longer in abusive relationships, who choose to remain in an abusive relationship and who have never called police or used family violence crisis services.
2. Provide after-hours (as per negotiated monthly roster), face-to-face crisis responses to people in crisis as a result of family violence outside usual business hours. This may include but is not limited to emotional support, risk and needs assessment and management, information and referral, provision of material aid, safety planning, and access to emergency accommodation.
3. Undertake comprehensive risk assessment and risk management with women and children.
4. Develop case plans relevant to the specific needs of the individual, ensuring clients' participation in their own case planning, maintain accurate case files and collect data according to the GCH and DHHS standards.

5. Encourage survivors of family violence to make empowered culturally appropriate decisions about their future.
6. Ensure access and advocacy for service users to relevant services such as cultural support, family violence related services, housing, income security, legal assistance, financial management, parenting support, children's support services and health issues, providing some of these services where necessary.
7. Assist people to overcome current or impending homelessness through the provision of service, based on case management principles, and assist people to develop knowledge of tenancy issues, their rights and obligations and to promote the development of necessary skills to successfully obtain secure housing and independent living skills.
8. Liaise and consult with other SHS services, government departments and the community sector to continue the development of the SHS service and other initiatives to meet the needs of people who are homeless.
9. Travel throughout the sub region attending appropriate meetings and developing strong links and protocols with relevant agencies to ensure accessibility to service users.
10. Assist with the ongoing development of a relevant service delivery model for people experiencing homelessness and survivors of family violence to ensure that the service is responsive.
11. Ensure the up to date and accurate collection, recording and reporting of statistical and service data as required by the Department of Health and Human Services and GCH.
12. Other duties as agreed with the Program Leader Healthier Relationships, Manager Healthy Lifestyles, General Manager People and Community Support or the Chief Executive Officer.

### Key selection criteria

#### Qualifications

##### **Mandatory:**

- Tertiary qualifications in a relevant or related community services discipline
- Highly experienced case management knowledge

##### **Desirable**

- Relevant expertise in working with people who have experienced family violence

#### **Demonstrated skills, experience and/or understanding of:**

1. Strong awareness of family violence issues as they relate to victim survivors
2. Understanding of the needs of and a demonstrated capacity to work with people who are homeless at risk of homelessness and/or in crisis
3. Knowledge of and/or experience using the Common Risk Assessment Framework (CRAF) and Multi-Agency Risk Assessment and Management Framework (MARAM) or experience in undertaking risk assessment and risk management
4. Case management skills and experience (support which may include risk assessment, crisis response, personal care, life skills training, information and advocacy and/or assistance with accessing appropriate long-term housing and training and employment opportunities).
5. Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines
6. Ability to maintain confidentiality at all times
7. Well-developed organisational skills with the ability to prioritise multiple tasks
8. Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet
9. High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels
10. Demonstrated ability to contribute to positive workplace cultural and practices

### Licences and registrations

- Current Victorian driver licence
- Current National police check (less than 3 months old)
- Current Working with Children Check
- Disability Worker Exclusion check

### Personal attributes

- Ethical and inclusive
  - Self-disciplined
  - Collaborative and supportive
  - Flexible and resilient
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### Conditions of employment

This position is ongoing and is subject to the successful completion of a six month probationary period

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### Chief Executive Officer approval:

**CEO signature**                      **Greg Little**

**Date**

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### General Manager approval:

**General Manager signature**    **Kathy Day**

**Position**

**Date**

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### Manager review:

I have reviewed and approve this position description

**Manager**                              **Caleb Lourensz**

**Management position**            **Manager**

**Date**

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### Employee acceptance of position:

**Employee signature**              **Vacant**

**Date**

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